



## Eric Ode

author \* poet \* songwriter \* educator

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Dear Educator:

Thank you for the invitation to spend some time with your students. As a former elementary classroom and middle school English teacher, visiting schools and encouraging children in the writing and creating process is always great fun for me. I'm looking forward to our time together! Here are a few housekeeping details you may wish to consider, but if you have any questions at all, please feel free to call or email. I'd be happy to hear from you.

**Arrival/Schedule** - I will plan to arrive at the school one hour prior to the day's first activities. For schools within Washington State, I will come with my own PA system, guitar, books, writing notebooks, and any number of props and odds and ends. For schools outside of Washington, I will need use of the school's sound system for all large group assemblies. For visits that include both large group assemblies and smaller group workshops/classroom visits, it would be helpful if a copy of the day's schedule could be provided a day or two prior to my arrival. (Thank you in advance for remembering to leave room for a lunch break.)

**Large Group Assemblies** - It will take me between 15 and 20 minutes to completely tear down following the final large group assembly. If the gymnasium or MPR will be needed immediately following, please allow a bit of time in the schedule so that I can get my materials and equipment out of the way for your P.E. teacher or lunch servers.

**Workshops** - Smaller group workshops can be arranged in any number of ways. Make good use of my time at your school! I am happy to work with all grade levels including kindergarten and preschool. The sessions can last anywhere from fifteen minutes to an hour or more. If your goal is to schedule as many classrooms as possible, you might consider combining two classrooms for single sessions or scheduling a residency of several days.

If your building has an extra classroom or other space available where I can "set up shop" so that the students come to me, we will save a bit of time in the schedule as I won't need to pack up and travel from room to room throughout the day. If I will be going from room to room, please leave a few minutes between sessions.

### **2022/2023 Rates**

#### Schools in Washington State (w/in 90 min Port Townsend)

45-Minute Assembly: \$640

Two Assemblies (same day): \$740

One-Day Visit: \$1100\*

Two-Day Visit: \$2050\*

Evening Event: \$425 or \$250 when scheduled in conjunction with other program(s) same day

Mileage fees may be requested for schools more than 90 minutes' drive from Port Townsend, WA.

#### Schools outside Washington State

One-Day Visit: \$1300 plus travel and other expenses\*

Two-Day Visit: \$2200 plus travel and other expenses\*

Evening Event: \$290 (in conjunction with other program(s) same day)

***For out of state schools, back to back days at neighboring schools receive the same discounted rate as multiple days scheduled at the same school.***

\* Full day visits can include large group programs, workshops, classroom visits, book signings... You decide! Up to 5 hours of programs/sessions daily. I will mail to you an invoice in advance of the visit. Payment is not necessary until the day of the visit. Payment should be made to *Deep Rooted Music, LLC*.

**Thank You Books** - I will be shipping to your school's library a "thank you" package of roughly \$60.00 worth of books. Thank you for sharing these with your students prior to the visit. If your school wishes to presell books, your students will be purchasing at a discount; roughly 10% to 15% off the list prices. I will provide you with a reproducible book order form to send home with your students.

Again, thank you for the invitation to visit your school. If you have any questions at all, please get in touch.

Peace and joy,

Eric Ode

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